

# QUEEN'S SCOUT AWARD LOG BOOK AND COMPLETION FORM



**DATA PROTECTION:** This form is used to collect information about a young person for the purpose of recording award completion. This is to be used by us at the Scouts HQ. As part of this form we collect personal data about a young person, which is required so that we can invite award holders to a day of celebration and achievement at Windsor Castle; to assess eligibility; and to monitor completions.

We take your personal data privacy seriously. The data you provide to us is securely stored on our electronic servers used by staff at the Scouts HQ. For further detail please visit our Data Protection Policy [here](#). We will keep the basic data (award holders name, county and award completion date) we capture from this form permanently, so we have a historic record of award completions. The remaining data will be deleted three years after the award completion date. For further detail on our retention periods please visit our Data Protection Policy [here](#).

## YOUR DETAILS (Please write in block capitals or type)

Name		
Address		
Is this your permanent address?	Yes/ No	
Postcode		
Phone number		
Email address		
Date of Birth		
Membership number (Scout Network only)		
Have you achieved your Chief Scout's Platinum and Diamond Awards?	Platinum	Diamond

## MEMBERSHIP

Be a member of the Explorer Scout or Scout Network Sections, or a combination of both for at least 18 months

Explorer Scout membership	Start date		End date	
Scout Network membership	Start date		End date	

No activities completed before your 16th birthday can be counted towards the Queen's Scout Award, except the nights away and ICV activities that have been used towards the successful completion of the Chief Scout's Platinum and Diamond Awards.




## FIVE CHALLENGES

Complete the five Queen's Scout Award Challenges or hold the Gold Duke of Edinburgh's Award (DofE)

**Gold DofE** – please provide evidence of your completion of the Gold DofE

eDofE ID number	
Licensed Organisation	
Date Gold DofE Completed	

**QSA Challenges** – please provide a log of activities completed below

<b>Skill</b>			
Start date		End date	
Activity undertaken			
Objectives			
Assessor name		Assessor role	
Assessor statement	<b>Note for assessor:</b> Please ensure that your statement is factual and does not contain any personal data that is not required.		
Assessor signature			

<b>Physical activity</b>			
Start date		End date	
Activity undertaken			
Objectives			
Assessor name		Assessor role	

Assessor statement	<b>Note for assessor:</b> Please ensure that your statement is factual and does not contain any personal data that is not required.		
Assessor signature			

<b>Service</b>			
Start date		End date	
Activity undertaken			
Objectives			
Assessor name		Assessor role	
Assessor statement	<b>Note for assessor:</b> Please ensure that your statement is factual and does not contain any personal data that is not required.		
Assessor signature			

<b>Expedition</b>			
Method of travel			
Training completed date			
Practice expedition dates		Location	
Qualifying expedition dates		Location	
Qualifying expedition purpose / project			
Assessor statement	<b>Note for assessor:</b> Please ensure that your statement is factual and does not contain any personal data that is not required.		
Assessor signature			

Residential project			
Start date		End date	
Project undertaken			
Objectives			
Assessor name		Assessor role	
Assessor statement	<p><b>Note for assessor:</b> Please ensure that your statement is factual and does not contain any personal data that is not required.</p>		
Assessor signature			

## PRESENTATION

Make a presentation covering all elements of your award to a suitable audience, with the aim of inspiring and motivating others to achieve the award.

Presentation	
Date	
Delivery method	
Commissioner name	
Commissioner statement	<p><b>Note for commissioner:</b> Please ensure that your statement is factual and does not contain any personal data that is not required.</p>
Commissioner signature	

## COMPLETION FORM

### Personal declaration

I confirm that I have successfully completed the requirements for the Queen's Scout Award.



Signed	
Date	
Current membership	Explorer Scout / Scout Network
District	
County / Area / Region (Scotland)	

I would like to attend a day of celebration and achievement at Windsor Castle	
I would like the following name to be listed on my certificate	

### Commissioner approval

This should be either the ACC (Explorer Scouts), ACC (Scout Network), or the County Commissioner.

Name	
Role	
Membership number	
Signed	
Date	

### Where to send this document

Once complete and approved please send a copy of this document to:

<b>For members in England, British Scouting Overseas, Branch Associations or those with only membership within the UK Scout Network:</b> The Queen's Scout Award Administrator, The Scout Association, Gilwell Park, Chingford, London, E4 7QW	<b>For members in Northern Ireland:</b> Northern Ireland Scout Headquarters, 109 Old Milltown Road, Belfast, BT8 7SP, Northern Ireland
<b>For members in Scotland:</b> Scouts Scotland, Scottish Scout HQ, Fordell Firs, Hillend, Dunfermline, Fife, KY11 7HQ	<b>For members in Wales:</b> Scouts Wales, Welsh Scout Council, The Old School, Wine Street, Llantwit Major, CF61 1RZ